



OFFICE OF THE MUNICIPAL MAYOR

EXECUTIVE ORDER NO. 10, s.2019

MOBILIZING AN EXECUTIVE AND LEGISLATIVE AGENDA TEAM (ELA TEAM) AND DESIGNATING THE COMPOSITION OF THE ELA TEAM AND THE PERFORMANCE MANAGEMENT TEAM (PMT)

WHEREAS, the Local Government Code mandates local government units to prepare a Comprehensive Development Plan that outlines the key aspirations, challenges and concerns facing LGUs and a set of programs, projects and policies towards the sustained socio-economic development.

WHEREAS, the Executive-Legislative Agenda serves as an implementing mechanism for the CDP, and its process ensures that the plan is reflective and supportive of the sentiments of and has generated popular support from the various stakeholders in the LGU;

WHEREAS, the ELA process requires a team that will back up the chief executive in the various preparatory, consultative and technical activities in order to come up with good quality and acceptable outputs;

NOW THEREFORE, I, **LEONARDO M. ROXAS**, Municipal Mayor of the Municipality of Paniqui, Province of Tarlac, by virtue of the powers vested in me by law, do hereby identify and mobilize the ELA and PMT team, to wit:

Section 1. COMPOSITION

The **Executive and Legislative Agenda Team (ELA Team)** shall be composed of the following:

| | | | | |
|-------------|---|----------------------------|---|----------------------|
| Chairman | - | Hon. Leonardo M. Roxas | - | Municipal Mayor |
| Co-Chairman | - | Hon. Aida Bien D. Roxas II | - | Municipal Vice Mayor |

Members:

Executive:

| | | |
|---------------------------|---|-----------------------------------|
| Aniel Bon C. Santillan | - | Municipal Administrator |
| Vladimir L. Santillan | - | Municipal Planning & Devt. Coord. |
| Betty A. Sagabaen | - | Municipal Budget Officer |
| Maybelyn C. Aranzaso | - | Municipal Engineer |
| Eugenio B. Galanga, | - | MSWD Officer |
| George M. Payumo | - | Municipal Agriculturist |
| Alelyn I. Paragas | - | Municipal Treasurer |
| Lolita B. Molina | - | Municipal Assessor |
| Arvin Kennex V. San Diego | - | Municipal Accountant |
| Estrelita M. Sanchez | - | Municipal Civil Registrar |
| Raymond P. Tañedo | - | OIC-Municipal Health Officer |
| Jolab O. Daguro | - | Chief of Hospital |
| Zoilo C. Briones | - | Municipal HRMO |
| Manuel A. Sambo | - | MDRRMO |



Republic of the Philippines
MUNICIPALITY OF PANIQUI
Province of Tarlac



OFFICE OF THE MUNICIPAL MAYOR

Legislative:

Hon. Felomina Bravo
Hon. Christian Alfred F. Cuchapin
Hon. Javerne C. Santillan
Hon. Charo Gonzalez-Oca
Hon. Nestor D. Castro
Hon. Rachilda Olonan Garcia
Hon. Robert J. Torio
Hon. Mary Anne B. Fernandez
Hon. Linda B. Manuel – ABC President
Hon. Karl Bernard Obcena – SK Federation President

Ruby G. Fronda - SB Secretary

NGOs:

Rey B. Cariaga - Assn. of Differently Abled Person in Paniqui (ADAPP)
Natividad P. Ofrecio - Federation of Senior Citizens Assn. of the Phil. Paniqui Chapter

DILG:

Danilo C. Rillera - DILG Representative

Likewise, the **Performance Management Team (PMT)** shall be composed of the following:

Chairman -Vladimir L. Santillan - Municipal Planning & Devt. Coordinator
Members: - Hon. Javerne C. Santillan - Chairman of the Committee on Fin. And Approp.
- Eugenio B. Galanga - MSWD Officer
- George M. Payumo - Municipal Agriculturist
- Dr. Raymond P. Tañedo - OIC-Municipal Health Officer
-Rodrigo S. Gamino - Cabayaoasan Integrated Agricultural Producers Association

Section 2 . FUNCTIONS AND DUTIES OF THE ELA TEAM

- a. Review available plans and documents, and gather data required in the development of the ELA consistent with the LGU's Vision and Mission Statements
- b. Conduct public hearings and other consultation sessions with the various LGU stakeholders and affected sectors like the LGU offices, LDC, Sanggunian and other sectoral organizations;
- c. Ensure inclusion of the ELA in the current year Executive Budget and AIP;
- d. Do other tasks required by the Local Chief Executive in order to produce the desired outputs



Section 3. FUNCTIONS AND DUTIES OF THE ELA PERFORMANCE MANAGEMENT TEAM (PMT)

- a. Provide updates and advisory services to the LCE on a regular basis.
- b. Monitor the ELA implementation through a close coordination with various ELA implementing units in the LGU.
- c. Recommend policies and advisory services to the LCE on ELA related matters.
- d. Prepare and submit the ELA Accomplishment Report.

Section 4. RELATIONSHIP WITH THE LDC AND OTHER UNITS

The ELA Team shall work closely with the LDC as soon as it is organized. The LDC shall act as the reference group for the ELA team and shall participate actively, through its representative, in all stages of the ELA process.

Section 5. SUPPORT REQUIREMENTS

The team may call upon the assistance of relevant units and/or LGU personnel, through the respective department/unit heads, in the implementation of various activities.

Everyone is enjoined to participate in the various activities of the ELA.

Section 6. EFFECTIVITY

The ELA Team shall exercise their functions and duties effective immediately and until the project closes.

Done this 5th day of July 2019 at Paniqui, Tarlac.


HON. LEONARDO M. ROXAS
Municipal Mayor